

STANDARDS COMMITTEE

Report title	GIFTS AND HOSPITALITY
Chief Executive or Director	Strategic Director Finance Governance and Support
Date	3 July 2018
Purpose of the report	To present details of the Register of Gifts and Hospitality for Officers and Members.
Summary of the report	The Monitoring Officer is required to review the Register of Gifts and Hospitality for Officers and Members on an annual basis and report details of the entries to the Standards Committee.
If this is a confidential report, which exemption(s) from the Schedule 12a of the Local Government Act 1972 applies?	Not Applicable.
Decision(s) asked for	That the Committee notes the report and the declarations made.
Impact of decision(s)	To ensure the Council's Code of Conduct is complied with in respect of Members' Declarations of Interest.
Contact:	B Roberts, Head of Legal and Democratic Services Tel: 729738

What is the purpose of this report?

1. To present details of the Register of Gifts and Hospitality for Officers and Members.

Why is this report necessary?

2. The Council's Code of Conduct requires Councillors and Co-opted Members to register their financial and other interests. The Monitoring Officer is required to establish and maintain a register of those interests. Councillors and Co-opted Members must make their declarations in writing to the Monitoring Officer within 28 days of the adoption of the code of conduct by the Council or their election or appointment. They must also submit written notification of any changes to those entries within 28 days of the changes taking place.

What decision(s) are being asked for?

3. That the Committee notes the report and the declarations made.

Why is this being recommended?

4. The register of interests provides a record of the interests and activities which may influence a Member's view, and which might affect the way in which they carry out their public duties.

5. Members register their interests in three ways:

- 5.1 By completing an annual declaration of financial and personal interests.
- 5.2 By making declarations at meetings where they have interest in a matter to be considered at that meeting. Declarations made in such circumstances are recorded in the minutes of those meetings and are entered in the Register of Disclosures and General Notices.
- 5.3 By declaring and registering when receiving either gifts or hospitality with a value of £25 or more. The declaration should include details of the gift or hospitality, its approximate value and details of the person or body that provided it. Although not a requirement, Members also occasionally register gifts or hospitality of lesser value.
- 5.4 Declarations are entered in a Register of Gifts and Hospitality. Details of entries received for the period November 2015 – December 2017 are attached at Appendix A – Members and Appendix B – Officers.

Impact(s) of recommended decision(s)

Legal

6. The Monitoring Officer is required to review the Register of Gifts and Hospitality for Officers and Members on an annual basis and report details of the entries to the Standards Committee. The Registers may be inspected by the public during normal office opening hours.

Financial

7. Not applicable.

The Mayor's Vision for Middlesbrough

8. Not applicable.

Policy Framework

9. Not applicable.

Wards

10. All Members.

Equality and Diversity

11. Not applicable.

Risk

12. Not applicable.

Actions to be taken to implement the decision(s)

13. Responsibility for ensuring that these interests are declared and for submitting updates to their entries rests with the Member.

Appendices

14. Appendix A – Register of Gifts and Hospitality for Members.
Appendix B – Register of Gifts and Hospitality for Officers.

Background papers

15. Copies of the Register of Gifts and Hospitality for Members and Officers were used in the preparation of this report.

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